

**No. 8-1/2018-SD**  
**Government of India**  
**Ministry of Minority Affairs**

11<sup>th</sup> Floor, Pt. Deendayal Antyodaya Bhavan  
CGO Complex, Lodhi Road  
New Delhi-110003  
Dated: 28.11.2018

To,

**As per List**

**Subject: Allocation of trainees under “Seekho Aur Kamao” for the year 2018-19.**

Sir,

I am directed to say that your PIA is empaneled under the scheme of Seekho aur Kamao, a skill development scheme of the Ministry of Minority Affairs for the year 2018-19 and 2019-20. The Ministry has approved fresh allocation for 950 number of minority trainees to be trained by the PIA under “Seekho aur Kamao” during 2018-19.

2. The PIA are required to submit proposed number of trainees to be trained within the allocated trainees as per prescribed format (**Annexure-I**) **within 15 days**.
3. The allocation is purely provisional in nature and Ministry of Minority Affairs may cancel the allocation at any time without assigning any reason.
4. The PIA shall issue an advertisement under heading/title “Seekho Aur Kamao” scheme of the Ministry of Minority Affairs in the local newspaper and portal of Seekho Aur Kamao inviting interested persons for undergoing the training course. Job roles, educational qualification and age requirement of the particular job roles must be mentioned in the advertisement. The PIA shall ensure that candidates who are either professionally qualified or have already obtained any such training in any previous such programme of skills may not be included. The PIA will be responsible for ensuring that there is no duplication of trainees and all trainees are eligible for the course applied for. An undertaking in this regard will be given by all PIAs before release of funds. The selected trainees list shall be uploaded on the PIA’s website and in the portal of Seekho Aur Kamao. Details shall be submitted as per prescribed format (**Annexure II & Annexure III**).
5. The organization shall focus on all minority communities namely i.e. Muslims, Christians, Sikhs, Buddhists, Parsis and Jains. They shall also maintain minimum 33% earmarking for minority girls as per guidelines.
6. The release of funds would be as per Common Norms, issued by Ministry of Skill Development & Entrepreneurship (MSDE). However, the stipend and post placement support would continue. The 1<sup>st</sup> installment would be released only after mobilization of trainees and submission of their details including sector of training and number of hours of training as per NSQF compliant courses in the prescribed format (attached).

7. The stipend amount will be paid to the trainees by the PIA through PFMS gateway using the Aadhaar based payment. In case of states where Aadhaar card has not been implemented, specific exemption will be given in consultation with appropriate authorities. PIA should also pay through EAT modules of PFMS.
8. PIA should install CCTV and Biometric attendance devices in the proposed centre.
9. Details of the trainees, copy of advertisements and centre details must be uploaded on the portal of Seekho aur Kamao before start of the program.
10. Concurrent monitoring of the project should also be ensured by inspecting authorities of MAEF/ state governments/ officers of MoMA or any independent agencies as decided by the ministry.
11. Selection of trades/ job roles may be decided as per the trades specified under TC or as per the skill gap study of NSDC or any other study. Justification of selection of other trades apart from those specified under TC may be duly provided by PIA.
12. The sanction order/allocation order can be curtailed or stopped altogether if any discrepancies about the past work done and current assignment being done comes to the light without any compensation. This action can be taken alongwith other action for discrepancies mentioned in the Memorandum of Understanding (MoU).
13. Bank guarantee of 5% of the first installment (30%) excluding stipend has to be furnished at the time of signing of MoU.
14. It is requested to furnish the details in the prescribed format as requested at para 2 and 3 above.

Encl: as above

Yours faithfully,

*K.B. Singh*

(K.B. Singh)

Under Secretary to the Govt. of India

Note: PIA should start training after release of 1<sup>st</sup> installment.

**Copy forwarded for information to:**

1. Secretary, Department of Minority Affairs of the concerned State.
2. Directorate incharge of Minority Affairs of the concerned State.
3. Joint Secretary Skill, MSDE

S.No.	Organization Name	Address of organization
1	AISECT	AISECT Head OfficeSCOPE CAMPUS, NH-12HOSHANGABAD ROAD, , Bhopal , Madhya Pradesh, 000000
2	Gowthami Foundation	# 33-055-587, Srinagar colony 1st lane, Kurnool Road, Ongole, , Prakasam , Andhra Pradesh, 523002
3	GRAS Education and Training Services Pvt Ltd	F-0,Ground FloorThe Mira Corporate Suites,Plot No. 1 and 2Ishwar Nagar,Mathura RoadNew Delhi- 110065, , South, Delhi, 110065
4	HARISCHANDRA SEVA SADAN	Jadges Officers Bankers Colony Kothwa, Bailey Road to Khagaul Nahar, PO- Khagaul, Danapur, Distt.- Patna , Patna , Bihar, 800001
5	Human Welfare Organization Bhopal	402, 2nd Floor, BDA Complex, 7 No. Bus Stop, Shivaji Nagar, Bhopal, , Bhopal , Madhya Pradesh, 462016
6	IL and FS Skill Development Corporation Ltd.	2nd Floor, NTBCL Building, Toll Plaza, DND Flyway, Noida, , Gautam Bodda Nagar , Uttar Pradesh, 201301
7	Kamla Nehru Sewa Sadan	8/54 A-23 Ashok Vihar, Chinhat, , Lucknow , Uttar Pradesh, 226008
8	Karuna	At Po- Achuara, Ps-Barh, Patna, , Patna , Bihar, 803213
9	Lala Kundan Lal Memorial Society	Guru Darona charya Group of Institute near Radha swami Satsang Ghar, Village Bhuna, Dist Fatehabad, , Fatehabad, Haryana, 125111
10	LICHHWI	M G Marg, PO- Khagaria, , Khagaria , Bihar, 851204
11	Madeeha Educational Welfare Society	Kushali Bazar, Shaukat Ali Road, Rampur, , Rampur , Uttar Pradesh, 244901
12	MT Educare Limited	220 2nd Floor Neptunes Flying Colors Pandit Dayal Upadhyay Marg LBS Cross Road Mulund West Mumbai 400080, , Mumbai-City , Maharashtra, 400080
13	NAI DISHA	Hariharganj, Palamu, Jharkhand, PIN No. - 822131, , Palamu , Jharkhand, 822131
14	Pipal Tree Ventures Pvt. Ltd	A 202, Radium Apartment, Arrey Road, Goregaon, Mumbai, Maharashtra, , Mumbai-City , Maharashtra, 400063
15	Satyabhama Dantabya Chikitsa Kendra	At- Kushumpuram Colony, Off Bailey Road, PO- Danapur, Distt.- Patna, Bihar, , Patna , Bihar, 801503
16	Shikhar Social Welfare Organisation	F-5, Mohini Adity Arcade, E-7/194, Arera Colony, Bhopal, , Bhopal , Madhya Pradesh, 462016
17	SHRI KRISHNA GRAMOUTHAN SAMITI	Vill-Sarabjeet Ka Pura, Kailarash, Distt. Morena, , Morena , Madhya Pradesh, 476224
18	Vivekanand Paryavaran Evam Arogya Mission	Budh Nagar, Kothwa, Near Kashyap Green City Appt., PO- Khagaul, Distt. Patna, , Patna , Bihar, 801105